ANNEXURE “A”

(See Rule 3)

Format of application for obtaining information under the Right to Information Act, 2005

To,
The State / Public Information Officer,

(1) Full Name of the Applicant

(2) Address

(3) Particulars of information required
   i) Subject matter of information
   ii) The period to which the information relates
   iii) Description of the information required
   iv) Whether information is required by post or in person (The actual postal charges shall be included in additional fees)
   v) In case by post (Ordinary, Registered or Speed)

(4) Whether the applicant is below poverty line (if yes, attach the photo copy of the proof thereof).

Place:

Date: Signature of the Applicant