Maharashtra Tourism Development Corporation Ltd.
(Govt. of Maharashtra Undertaking)

EXPRESSION OF INTEREST
FOR

Empanelment of Reputed CA Firms for various Accounts and Taxation related works of MTDC
Maharashtra Tourism Development Corporation Ltd.
(Govt. of Maharashtra Undertaking)

Office Address: Apeejay House, 4th Floor, 3 Dinshaw Vachha Road, Churchgate, Mumbai- 400 020.
Telephone No. 91-22-2204 4040, Fax No. 91-22-22852182, 22024521,
Web: www.maharashtratourism.gov.in

CIN – U99999MH1975SGC018086

EXPRESSION OF INTEREST

Maharashtra Tourism Development Corporation invites “EXPRESSION OF INTEREST” from experienced and qualified CA firms for “Empanelment of Reputed CA Firms for various Accounts and Taxation related works of MTDC”

The detailed Tender Notice is available on our website:

www.maharashtratourism.gov.in

Sd/-
Managing Director
M.T.D.C., Mumbai
I. DETAILED NOTICE

Sealed EOI are invited by the Managing Director, Maharashtra Tourism Development Corporation Ltd., Apeejay House, 4th Floor, 3 Dinshaw Vachha Road, Churchgate, Mumbai - 400 020 for the following work from the Reputed CA firms. Name of work, Time limit for submission of EOI etc. are as follows:

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Name of work</th>
<th>Date of issue of EOI</th>
<th>Last Date of submission of EOI</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>“Empanelment of Reputed CA Firms for various Accounts and Taxation related works of MTDC”</td>
<td>28.02.2020</td>
<td>09.03.2020 up to 5.00 pm.</td>
</tr>
</tbody>
</table>

II. INTRODUCTION

The Corporation was established on 20th January, 1975 under Companies Act, 1956 with the name “MAHARASHTRA TOURISM DEVELOPMENT CORPORATION Ltd.” The basic objective of the corporation is to develop and promote the Tourism in the Maharashtra State. It operates through its own Holiday Resorts, Hotels, Water sports Centers, Information Booking Centers and House Boats across the Maharashtra. Currently the Corporation has Deccan Odyssey project under Head Office operations at Mumbai, Head Office and six corporation offices across Maharashtra also 7 Information Counters, 27 Resorts with Restaurants. The details are as under:

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Name of Six Offices MTDC’s Resorts with Restaurants and Information Counters across Maharashtra</th>
<th>Sr. No.</th>
<th>Name of Six Offices MTDC’s Resorts with Restaurants and Information Counters across Maharashtra</th>
</tr>
</thead>
<tbody>
<tr>
<td>A Head Office</td>
<td>D Information Counters</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1. Head office including Deccan Odyssey Project</td>
<td>1. Mumbai Dadar Reservation Center</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. MTDC Office, Aurangabad</td>
<td>2. Mumbai Gateway Reservation Center</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3. MTDC Office, Nagpur</td>
<td>3. MTDC Reservation Center, CST, Mumbai</td>
<td></td>
<td></td>
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<tr>
<td>4. MTDC Office, Ratanagiri</td>
<td>4. MTDC Reservation Center, Delhi</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5. MTDC Office, Nashik</td>
<td>5. Information and Reservation Center, Hinjewadi</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6. MTDC Office, Amravati</td>
<td>6. Kolhapur Information and Reservation Center</td>
<td></td>
<td></td>
</tr>
<tr>
<td>B Offices across Maharashtra</td>
<td>C Resorts with Restaurants</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1. MTDC Office, Pune</td>
<td>1. Matheran Resort and Restaurants</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. MTDC Office, Aurangabad</td>
<td>2. Harihareshwar Resort and Restaurants</td>
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<td></td>
</tr>
<tr>
<td>3. MTDC Office, Nagpur</td>
<td>3. Malshet Ghat Resort and Restaurants</td>
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<td></td>
</tr>
<tr>
<td>4. MTDC Office, Ratanagiri</td>
<td>4. Bhimashankar Resort and Restaurants</td>
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<td></td>
</tr>
<tr>
<td>5. MTDC Office, Nashik</td>
<td>5. Ajanta T Point</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6. MTDC Office, Amravati</td>
<td>6. Ajanta Tourist Resort</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7. Ellora Restaurant and Beer Bar</td>
<td>7. Ganapatipule Resort and Restaurants</td>
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</tr>
</tbody>
</table>
III. SCOPE OF WORK

The Management of MTDC has decided to create a panel of reputed CA firms for various accounts and taxation related works of the Corporation for the period of 3 financial years (2020-2021, 2021-2022 & 2022-2023). The scope of work for empanelment is as follows:

1. Dealing with all type of Tax matters, whether direct or indirect.


4. Preparation of Asset Register as per companies Act.

5. Internal audit work and accounts ledgers (Trial Balance) to be reconciled of the corporation.

6. Any other matter related to Accounting, Auditing, Recovery and Financial matters providing supports services in their areas etc.

IV. The Qualifying Criteria for CA Firms is a follows:

1. The firm should have minimum 20 years existence including experience of working in public sector undertakings and at least two companies with turnover of more than 25 crore.

2. The average turnover of the firm should be more than 50 lacs for last three financial years.

3. The firm should have minimum two partners.
4. The staff strength of firm should be more than 30.

5. At least one partner of firm should have experience of minimum 20 years.

6. The firm should have been registered with CAG.

7. The firm should be registered in the district where MTDC has Head Office & Offices.

8. Firms having associates / employees located in multiple districts with capability to work all over Maharashtra would be preferred.

9. At least one qualified C.A. should be present all time at the head office.

10. Experience in Tourism Sector or working MTDC will be given Weightage.

V. Procedure for Empanelment:

All the firms should apply to MTDC along with the attested copies of document listed below in prescribed format (as given in Annexure A):

1. Copy of Registration with the Institute of Chartered Accountants
2. Last three years financial statements as a proof of turnover.
3. Name of partners along with address and telephone no.
5. Other documents related to qualifying criteria.

All the bids of the firms shall be opened by the committee appointed by the management. After opening the bids the technical evaluation shall be done. Those firms which are technically qualified shall be called for presentation to the Management.

There shall be 60% marks for technical qualification and 40% marks for presentation.

By adding the marks of technical qualification and presentation final selection shall be done. MTDC reserve the right to select or reject of all offers / submissions.

VI. MTDC also reserves right to assign work to any firm of Chartered Accountants.

VII. FEES:

Fees Rs.5000/- (Rs. Five thousand only) in the form of cash or by Demand Draft at the name of Maharashtra Tourism Development Corporation Limited.
Annexure A

Bidder’s Name and Address

To,
The Managing Director,
M.T.D.C. Ltd.,
Nariman Point,
Mumbai – 400 021.

Sub: EOI for Empanelment of Reputed CA Firms for various Accounts and Taxation Related works of MTDC.

Sir,

In response to your advertisement which appeared in ________________ news papers dated _____________ having carefully studied and understood the provisions and terms and conditions, general rules, specification and directions given in the tender document No. MTDC/Accounts/EOI-1/2020 dated ________________.

We ______________________________ submit our EOI for the same along with required documents as listed below:

1. ........................................................................
2. ........................................................................
3. ........................................................................
4. ........................................................................
5. ........................................................................

Thanking you,

Yours faithfully,

(Signature/s)
Signature of Bidder with