

Sealed Tenders along with concept note are invited from qualified and experienced architects / designers for designing and construction of portable Exhibition Stall intended to be used at various exhibitions all over India and Abroad. Specifications for the Exhibition stall shall be as below :

1. The stall should be of 36 sq. mtr. adjustable upto 9 sq. mtrs. in length & 8ft. in height, depending upon the size of the space available.
2. The stall should easily foldable and could be carried any where with ease.
3. The material used should be light weight but at the same time should be durable i.e. usable for a period of minimum 10 years.
4. Suitable carrying cases also need to be provided by the contractor to carry the above stall/ material by Air/Road/Sea Transport..
5. The stall should depict the Culture, History, Art & architecture, nature and tourism potential of Maharashtra State.

To be eligible for the work the firm shall have :-

- a. Experience of at least 10 years in designing & construction of such structures.
- b. Annual turn over at least Rs. One Crore for the last three years, 2007-08, 2008-09 and 2009-10.
- c. The firm shall have designed and carried out portable exhibition work costing not less than Rs. 50.00 Lacs.

Along with eligibility documents the firm shall give quotation for construction of proposed stall considering time period as 30 days from the date of issue of work order by the MTDC. The quotation shall include costs of all deliverables including cost of all packing cases, boxes etc. and all applicable taxes, octroi, VAT etc. Further the firm needs to give undertaking that the repairs, if any required shall be done at no cost for first one year and thereafter with costs.

The tender shall be submitted in two envelopes viz; Envelope No.1 and Envelope No.2. Both the envelopes shall be put in one covering envelope along with letter of Transmittal. Sealed envelopes must reach MTDC office on or before 3.00 pm, 6.9.2010. The contents of the envelopes shall be as below.

### **Envelope NO. 1**

The first envelope shall contain :

- a. The profile of the architectural firm with certificate of incorporation.
- b. Annual turn over of last Three Years(Audited balance sheets to be submitted)
- c. Details of Major projects handled.
- d. The design of the stall as mentioned above along with the material proposed to be used; along with procedure of assembly and dismantling.
- e. Packaging size and weight of the structure(shall be suitable for cargo transportation by Air, Road, Rail or Water.

### **Envelope No. 2**

The second Envelope shall contain the financial bid. The financial bid shall clearly stipulate all the deliverables.

On receipt of the tender at first the contents of envelope No.1 will be scrutinized for eligibility. If required MTDC may ask for clarification from the tenderer. Then Envelope No.2 of those tenderers who are found eligible shall only be opened. The tenderer quoting lowest offer will be the preferred tenderer.

The preferred tenderer will be required to sign agreement in the standard B1 agreement document of the MTDC. The bill of quantities will consist of one single item with all deliverables. Ninety Percent payment will be released on receipt of all the deliverables and balance 10% will be released after one year on satisfactory performance of all the stall components.